



Oakleigh Grammar

Policy Document Name	Staff Discount on Tuition Fees (Preparatory to Year 12)
Date Ratified by The Board	August 2023
Date for Review	August 2026

1. Preamble

An employee benefit will be provided to staff who have children they wish to enrol at Oakleigh Grammar who are of school age. 'School Age' refers to entry year levels inclusive of Preparatory to Year 12. This policy will be reviewed by the Board cyclically, every 3 years.

2. Purpose

Recognition of this employee benefit in the form of a staff discount on tuition fees only is a goodwill gesture by the School in recognition of the mutual benefit for staff and the School to enrol children of staff at Oakleigh Grammar.

3. Tuition Fee Discount

The Governing Authority have resolved to provide all staff at Oakleigh Grammar a 25% tuition fee discount on annual advertised fees for any given school calendar year.

4. Exclusions

This policy does **not** include or pertain to the Oakleigh Grammar Early Learning Centre.

This Policy does **not** apply if arrears are evident in fee payments by the final invoice due date in any given year. Should this be the case the staff member will be re-invoiced for full fees without the staff discount for that given year. The staff discount will **not** apply in the subsequent year if the account has not been fully paid.

Staff tuition fee discounts are **not** applicable to Oakleigh Grammar Early Learning Centre.

The staff discount will only be available to the Staff member, where the Staff member is assignatory to the enrolment form.